



St. Matthew Parish  
School Commission Minutes  
September 13, 2022

In attendance: Father Bill, David Smock, Adam Barth, Amy Bridenstine, Mary Ford, Brent Gann, JP Heisserer, Tanya Pechous, Amanda Wright

I Action Items

- Principal Update:
  - a. enrollment is 323 for K-8 (up 7 from 2021) - 42 PreK - we budget for 320 for K-8 and are over budget for Pre-K
  - b. All families are enrolled in FACTS
  - c. All classrooms have been painted
  - d. New blinds installed on the southside of the building - the rest of the blinds will be financed by the 2023 WalkATHon (total of 97 blinds needed) –
  - e. We are looking to install new carpet on the ramp to the art room with Gala funds –
  - f. Classrooms are back to tables –
  - g. Touchscreen tv's have had some network issues –
  - h. We upgraded our security software –
  - i. We need new routers and switches but due to supply chain issues, we won't have those until next March-June –
  - j. Everything is in the cloud now –
  - k. Chromebooks for 4th and 5th grade are coming soon –
  - l. New safety doors will be installed through a grant from the Archdiocese - other safety recommendations include numbering all the exterior doors for easy identification by law enforcement and using a fob instead of a key for teacher access to locked doors from outside. The final safety review report will be shared with School Commission when it is finalized.

**2. Roles and Responsibilities:** we are going to work with Sandy Patel on the vision/mission statement for School Commission - she is currently working with Parish Council on theirs –

School Commission members volunteered to act as Committee Members for the following:

-Parish Council: Tanya - she provided a list of dates that she would be unavailable to attend the Parish Council meetings due to previous commitments and we will cover

-PFA: Amy

-Finance: David

-Marketing: Amanda (needs a chairperson)

-Technology: - Brent (needs a chairperson - history/inventory of equipment; vision for future needs; recruit members)

- JP volunteered to serve as Vice-Chair

## II Committee Reports

- A. Admin: geese are an issue due to their poop - the "fox" may or may not be helping the geese issue –
- B. The timbers on the playground need replacing –
- C. The A/C in the gym has finally given out - the cost of replacing the original system is \$100K and will be done over Spring Break.

## III Old Business

### A. School Commission By-Laws: David and Lara O'Dell

- School Commission now has a page on the School Website to help with transparency. Members and terms are listed and minutes are linked. Find it at <https://www.saintmatt.org/school/school-commission/>
- We also discussed in detail, and the discussion was followed up with an email from David, Early Dismissals/Late Arrivals so that teachers can fulfill their Professional Development days and update Curriculum Maps, etc. Per the Archdiocese, there are to be no scheduled e-Learning days on the calendar. E-Learning days will only take place if deemed necessary by inclement weather. 180 school days and 12 Professional Development Days are what is required, and teachers are not allowed to double-dip, so if school is in session, they cannot be credited with a professional day as has been traditional for all schools in the past.

To help mitigate the time our hard-working staff already is here, School Commission was in favor of a few early dismissals to address needed Professional Development so teachers can accomplish this valuable work during time they were already scheduled to be here. Instead of doing all early dismissals as proposed and as other North Deanery schools are doing, it was recommended by School Commission to alternate between early dismissals/late arrivals since some parents may have an easier time going in a little later rather than leaving early for childcare. As another ND school is doing, we will offer the additional two hours as a potential 8<sup>th</sup>

grade fundraiser and see what they say. David will bring a full potential schedule to the October SC meeting.

Next meeting: Tuesday, October 11th